

# Data Privacy Statement

Dear Applicant,

The protection of personal data is very important to us. Your personal data – such as your name, address, e-mail address, or phone number – will always be processed in accordance with the General Data Protection Regulation and the country-specific data protection regulations that are applicable to us.

We will only process the data that you have provided (e.g., data from job application portfolios). Access to this data is restricted to the Personnel Department and the person who may be your future Head of Department.

In order to meet our obligations, we would like to inform you of the key aspects of the data processing work that we carry out in the context of a job application process.

## 1. Purposes of Data Processing

### **Legal basis of performing a contract or in order to take steps prior to entering into a contract**

- Processing data from application documents

### **Legal basis of consent**

- Storing data in the applicant database for longer than the legal period of 6 months

## 2. Automated Decision-making

You are not subject to any automated decision that produces legal effects concerning you.

## 3. Types of Data Processed

- First name and surname
- Address
- Phone number
- E-mail address
- Date of birth
- Photograph
- Civil status
- Next of kin
- Salutation
- Title
- Profession, academic title
- Copies of certificates, credentials
- Where applicable, applicant test results

#### **4. Contact Facility on Our Homepage**

Our homepage contains information that enables people to contact us quickly using electronic means. If you contact us electronically, the personal data you send us will be stored automatically. Personal data such as this, which you send to us on a voluntary basis, are stored for the purposes of processing the data or contacting you. This data will not be passed on to third parties.

#### **5. External Recipients of Data**

We do not share any personal data with external recipients except with a test provider in cases where an aptitude test is agreed (with your consent).

#### **6. Transfer to Third Countries**

We do not share any personal data for processing outside of the EU.

#### **7. Storage Period**

We will store your personal data for the legally permissible period of 6 months. Beyond this, we will continue to store it as evidence only with your consent.

#### **8. Your Rights**

Based on Art 15 GDPR "Right of access"

You have the right to obtain information about whether or not personal data concerning you are being processed.

Based on Art 16 GDPR "Right to rectification"

You have the right to demand, without undue delay, the rectification of inaccurate personal data concerning you or to have this data completed if it is incomplete.

Based on Art 17 GDPR "Right to erasure"

You have the right to demand the erasure of your personal data without undue delay where the grounds specified in Art 17 (1) GDPR are applicable.

Based on Art 18 GDPR "Right to restriction of processing"

You have the right to demand that the processing of your personal data be restricted where the grounds specified in Art 18 (1) GDPR are applicable.

Based on Art 20 GDPR "Right to data portability"

You have the right to receive your personal data in a structured, commonly used, and machine-readable format.

Based on Art 21 GDPR "Right to object"

You have the right to object at any time to the processing of your personal data that are being processed based on your consent.

Based on Art 77 GDPR "Right to complain"

You have the right to lodge a complaint with the supervisory authority if you consider that the processing of your personal data infringes this Regulation.

Supervisory authority  
Österreichische Datenschutzbehörde (Austrian Data Protection Authority)  
Barichgasse 40-42  
1030 Vienna  
Phone: +43 1 52 152-0  
E-mail: dsb@dsb.gv.at

## **9. Contact**

ekey biometric systems GmbH  
c/o Data Protection Coordinator  
Lunzerstraße 89, 4030 Linz, Austria  
datenschutz@ekey.net  
Phone: +43 732 890 500-0  
Fax: +43 732 890 500 2002

## **10. Changes to this Data Privacy Statement**

We recommend that you regularly check for and take note of any changes on this page. In cases where the changes could affect any consent that you have given, we will inform you of this separately.